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**National Association of Biology Teachers
Four-year College and University Section
Executive Board Meeting,
Anaheim California
4:15 – 5:30 PM Wednesday, October 12, 2011**

Attendees: Eileen Gregory, Chair, Bill Kroen, Past Chair, Jean DeSaix, Historian, Kerry Cheesman, Vice-Chair, Emily Walter, Chair Graduate Student Committee, Steve Christenson, Chair Conference Planning, Teddie Mower, Chair Faculty Development, Tom Lord, Secretary/Treasurer

Eileen called the meeting to order at 4:15 PM and, distributing the agenda for the session, motioned to approve the schedule. The motion was seconded by Emily Walter and the group approved the agenda.

Secretary/Treasurer, Kerry Cheesman apologetically noted that the Minutes of the 2010 executive committee meeting were not available at this time having slipped somehow into “cyberspace”. Kerry will continue to check for the minutes and will distribute them to the committee immediate upon their location.

- **Officers Reports;**
 - The first line of business was a review of reports by the section officers. Gregory noted the Four Year College and University conference sessions including the NABT Research Symposium on Thursday. The following day sessions begin with The Four Year College Business Meeting and breakfast at 7:00 am. Shortly thereafter (at 9:30am) the Professional Development Committee will sponsor the day long summit entitled, International Programs: Biology Around the World. Early on Saturday morning, the committees of the college group will meet to discuss planning for the following year.
 - Vice President Cheesman did not have a further report, and Secretary/Treasurer Tom Lord, attending his first Executive Committee did not have a report to share.
- **Reports of the Committee Chairpersons were reviewed**
 - Teddie Phillipson Mower reaffirmed the NABT Research Symposium scheduled for 2:00 pm the following day. Five reports were being

presented: John Wiles of Syracuse will lead off, followed by Jacq Rojas of Cal State Fullerton and Denise Boyd of Santa Ann College in California, George Sirkakos of Curtin University of Technology at Perth and Chris Emdin of Columbia University, New York, and Thomas Lord of Indiana University of Pennsylvania. The session was wrapped up by Erin Baumgartner of Western Oregon University and winner of this year's Biology Research Award.

- Steve Christenson, chair of the Conference Planning Committee reported that the intended sponsor for the Four Year College Breakfast had reneged on the agreement to support the function so budgetary moneys were used to fund this event. A new sponsor for the breakfast was presently being sought Steve continued his report by sharing the concern of his committee about displaying posters of varied sizes. Stand-alone Cork Boards easily display standard 36" by 48" posters and will awkwardly accommodate posters up to 52". Steve recommended that the college division limit poster size up to 48". Members agreed that Steve should set the poster size and refuse larger displays.
- Neither Jacqueline McLaughlin nor Kim Sadler was able to attend. It was reported that Jacqueline was going to step down from the committee at the end of her term and a new cochair to work with Kim was being sought at this time. It was also mentioned that the committee had prepared a healthy agenda for the International Program session.
- Emily Walter, chair of the Graduate Committee reported that the post bachelor degree students were hosting a meeting immediately after the International summit between 4:00 and 5:30 pm and would be going to dinner as a group immediately after the meeting. Emily also announced that Jane Synder, a member of the graduate group, had won this year's \$300 Vernier Award
- In the absence of Jan Halderman, chair of the nomination committee, Eileen announced that Kim Sadler has accepted the secretary/ treasurer-vice president-president position for the 2012-2014 years.
- Eileen announced that the *Ad-Hoc* First-Year Undergraduate Committee needs reauthorization if it is to be continued for another year. A brief discussion of whether the group should be provided regular committee

status occurred with the final decision to leave it as an Ad-Hoc committee for at least another year

- Jean DeSaix noted that the History Committee is alive and well but does not have a report to present at this time.
- **New Business.**
 - The Executive Board reviewed the revisions to the by-laws and voted to present these changes to the membership for a vote at the Business Meeting.
 - With time running short, it was decided to reschedule the discussion of new business to a future phone conference
 - It was announced that assuming the By-laws were approved by the membership that the section officers would remain in their present position until the first of the year rather than relinquish them at the end of the national conference. This provides experienced section officer leadership for two more months and is in line with the position conversion of our parent organization the National Association of Biology Teachers